

**SAINT CLAIR AREA SCHOOL DISTRICT**  
**227 South Mill Street**  
**Saint Clair, PA 17970**  
**570-429-2716**



*The foremost mission of the Saint Clair Area School District is the pursuit of excellence in education, its focus being to ensure that all students acquire the knowledge and skills necessary to contribute to society as ethical, responsible citizens, establishing a personal commitment to life-long learning.*

**AGENDA Minutes**  
**SEPTEMBER 6, 2023**

A regular meeting of the Saint Clair Area School District Board of School Directors will be held immediately following the Work Session on September 6, 2023 in the Cafetorium of the Elementary/Middle School, 227 South Mill Street, Saint Clair, PA 17970-1338.

1. Call to Order by President, Michael Holobetz
2. Pledge of Allegiance
3. Roll Call

Virginia Bartashus	<u>  P  </u>
Scott Clews	<u>  A  </u>
Jennifer Fegley	<u>  A  </u>
Michael Holobetz	<u>  P  </u>
Thomas Kaledas	<u>  P  </u>
William Kimber	<u>  P  </u>
Bernard Kuperavage	<u>  P  </u>
Erin Murhon	<u>  P  </u>
Dr. Erin Portland	<u>  A  </u>

4. The Secretary announced that a quorum was present and business could proceed. Others present were   0   citizens; Superintendent, Thomas McLaughlin; Principal, Jennifer Buletza; Business Manager, Terry Schane; Solicitor, Thomas J. Campion, Jr. and   0   members of the press.

**NOTICE OF EXECUTIVE SESSION**

The Saint Clair Area Board of Directors conducted an executive work session on August 2, 2023 from 6:32 PM to 6:46 PM to discuss personnel and legal issues. No vote or formal action was taken at that time.

Members of the Public may speak at this time on any items on the Agenda.

5. Moved by Bartashus and Kuperavage to approve the following motions:

(Presented prior to Meeting)

Approval of Minutes of August 4, 2023

Approval of Invoices presented for payment

Approval of the Treasurer's Report for the period ending July 31, 2023

Approval of the Tax Report for the period ending July 31, 2023

Approval of the Cafeteria Fund Report for the month of July

**ROLL CALL: 6-0**

6. Moved by Holobetz and Kimber to approve the following agreements as presented.

Occupational (COTA) Therapy Services with Tri-Valley School District

Title I Agreement with the I.U.

Sponsor to Sponsor Agreement between Child Development, Inc. and St. Clair Area S.D. to serve meals at the following locations:

Child Development Inc.- Pottsville

Child Development Inc.- Tamaqua

Child Development Inc.- Pottsville (Mount Hope)

Child Development Inc.- Fountain Springs

Child Development Inc.- Shenandoah

**ROLL CALL: 6-0**

7. Moved by Kaledas and Kuperavage to approve the Girl Scouts to use the Cafeteria starting 9/21/23 on Thursdays from 5:30-8:00.

**ROLL CALL: 6-0**

8. Moved by Bartashus and Holobetz to approve a quote of \$10,370 from Pioneer Pole Building for the press box renovations.

**ROLL CALL: 6-0**

9. Moved by Kaledas and Kimber to approve a 6 month U.S. Treasury Bill investment in the amount of \$4,097,009.22 at a rate of 5.379, maturity date- 2-29-24.

**ROLL CALL: 6-0**

**PERSONNEL (can be approved in one motion at the Board's discretion 10-25)**

10. Moved by Kimber and Bartashus to approve the title for Timothy Firestone to Acting Maintenance Supervisor with a rate increase to \$20/hour.
11. Moved by Kimber and Bartashus to approve Maribel Reyes de Carmona as a part-time paraprofessional at a rate of \$12.50/ hour and a start date of 8/23/23.
12. Moved by Kimber and Bartashus to approve Elizabeth Crites as the cheerleading Advisor.
13. Moved by Kimber and Bartashus to approve the resignation of Sean Jones as the Title I Teacher letter dated 8/14/23.

14. Moved by Kimber and Bartashus to approve Jim Sheehan as a part-time Maintenance worker at \$12.50/ hour pending clearances.
15. Moved by Kimber and Bartashus to approve the resignation of Mark Laubentine as a middle school Social Studies teacher, Student Council Advisor, and Ski Club Advisor letter dated 8/17/23.
16. Moved by Kimber and Bartashus to approve the resignation of Angela Kostura as a part-time paraprofessional letter dated 8/18/23.
17. Moved by Kimber and Bartashus to approve Arlene Pacenta as the 5<sup>th</sup> and 6<sup>th</sup> grade Social Studies teacher with a start date of 8/23/23 and a salary of \$44,100.
18. Moved by Kimber and Bartashus to approve Kevin Donton as the Middle School Social Studies teacher with a salary of \$40,000 and a start date of 8/23/23.
19. Moved by Kimber and Bartashus to approve Abigail Wesner and Theodore Smith as Student Council Advisors.
20. Moved by Kimber and Bartashus to approve Maria Pugh as a per-diem paraprofessional at a rate of \$12.50/ hour and a start date of 8/30/23.
21. Moved by Kimber and Bartashus to approve Kim Martin as a mentor for Kevin Donton.
22. Moved by Kimber and Bartashus to approve Cally Chiccini as a substitute nurse a \$100/day.
23. Moved by Kimber and Bartashus to approve Heather Finnefrock as a part-time paraprofessional at a rate of \$12.50/hr. pending clearances.
24. Moved by Kimber and Bartashus to approve John Sacco as the softball coach.
25. Moved by Kimber and Bartashus to approve the resignation of Jennifer Kreiger As a part- time paraprofessional letter dated 9/6/23.

**ROLL CALL: 6-0**

26. Moved by Holobetz and Kaledas to approve the following Superintendent's Motions as presented:
  - Approval of Private Sale Parcel No. 54-02-149.000 (2)
  - Approval of Private Sale Parcel No. 54-02-406.000 (2)
  - Approval of Private Sale Parcel No. 54-02-411.000
  - Policy 249- Bullying/Cyberbullying

**VOICE VOTE: 6-0**

27. Kaledas and Kuperavage to approve to add motion 27.

**ROLL CALL: 6-0**

28. Moved by Kaledas and Holobetz to approve the Grievance Settlement Agreement and General Release.

**ROLL CALL: 6-0**

REMARKS
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27. Moved by Kimber and Kaledas that the meeting be adjourned at 7:43 P.M.

**ROLL CALL:**

IMPORTANT DATES:

September 1, 2023	Closed
September 4, 2023	Labor Day (Closed)
October 4, 2023	Work Session/ Board Meeting